



## ACADEMIC SENATE MEETING MINUTES

Thursday, November 18, 2010

- Present:** Reem Asfour, Chuck Charter, Guillermo Colls, Dan Curtis, Gregg Differding, Donna Hajj, Nancy Jennings, Brad Monroe, Kari Wergeland for Angela Nesta, Paul Carmona for Pat Setzer, Carla Sotelo, Patrick Thiss, Brian Josephson for Beth Viersen
- Absent:** Kim Dudzik, Jesus Miranda, Angela Nesta, Jodi Reed, Pat Setzer, Beth Viersen, Michael Wangler
- Guests:** Terrie Nichols, Student Learning Outcomes and Assessment Committee Co-chair; Susan Topham, Dean, Counseling and Enrollment Services

*The senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."*

### Call to Order

Vice President Nancy Jennings called the meeting to order at 2:10pm. President Michael Wangler was absent.

### I. Approval of Minutes

Nancy Jennings passed around a draft of the minutes from the October 28, 2010 meeting for approval.

**M/S/P (Differding/Thiss)** to approve the minutes from the meeting of October 28, 2010; two abstentions.

### II. President's Report

#### A. Announcements

Nancy Jennings stated she was filling in for Michael Wangler, who was presenting at the CCLC Conference. She also announced that Jodi Reed was out ill and her Professional Development Committee Report would be moved to a future meeting.

#### B. Fall Plenary Report

Nancy distributed a summary of action taken at the Fall Plenary. She indicated that if Senate members had questions, they could contact Michael or go to the ASCCC website for more information.

### III. Vice President's Report

#### A. SOC Committee Appointments

Nancy Jennings reported that Patricia Santana has been appointed to the Sabbatical Leave Committee.

#### **IV. Committee Reports**

##### **A. Student Learning Outcomes and Assessment Committee (SLOAC)**

Nancy Jennings introduced Terrie Nichols who passed out three handouts. Terrie mentioned that she is seeking Academic Senate guidance to determine which of two separate models for showing the relationship between course, program, and Institutional SLOs should be adopted. Terrie also presented the Basic Skills Student Learning Outcomes and the CTE Student Learning Outcomes, developed by their respective committees.

These items will return for action at the next Senate meeting.

##### **B. Professional Development Committee**

Postponed until next Senate meeting.

#### **V. Action**

##### **A. Hayward Award**

Nancy announced that the Senate Awards Committee nominated Jim Custeau for the Hayward Award, and would like the Senate to consider approving this nomination.

**M/S/U (Monroe/Differding)** to approve the nomination of Jim Custeau for the Hayward Award.

#### **VI. Information**

##### **A. Honor Court Dedication for Emeriti Faculty**

Nancy described the details of the Honor Court Dedication and Tribute to Kathy McWilliams. She said the dedication event would be on January 18, 2011 from 4-6pm. She said there would be a short ceremony outside and then a reception inside.

Nancy noted that the Senate Officer's Committee is recommending a donation to this event in the amount of \$250. This recommendation will return for action at the next Senate meeting.

##### **B. Student Withdrawal Deadline**

Nancy Jennings introduced Susan Topham, Dean of Counseling & Enrollment Services. Susan presented information that she has compiled on the student withdrawal deadline in the GCCCD District, as well as the withdrawal deadlines at other colleges throughout the state. She distributed a handout with this information.

Susan said the withdrawal deadline was at the 75% mark. Nancy noted that our final drop deadline is as late as allowable for Title 5 but said there has been discussion about moving the deadline to earlier in the semester. Susan explained that there might be ramifications for students relating to grants and scholarships, etc. Nancy then opened the floor for discussion.

Donna Hajj said it wouldn't benefit the student to move it up. Brad Monroe added that sometimes students don't start to do well until the middle of the semester and also said that tests vary throughout the semester and students might be more successful later on in the semester.

Nancy concluded by thanking Susan, and noting that any change to the withdrawal deadline would have to be agreed upon by both colleges, and that further discussions will take place in the Spring.

#### **VII. Announcements/Public Comment**

There were no announcements or public comment.

Meeting adjourned at 3:10pm

Recorded by Joy Tapscott